

# Turning off your Notifications

In Triage

1. Log in to Triage.

<https://bc-triage.as.uky.edu/my/dashboard>

2. Here, in your settings you can un-check all notifications that you wish to NOT receive.

## Preferences

### Default Queue:

Requisition Form

### If I am the author of a ticket, notify me when:

- I submit the ticket
- I leave a note on the ticket
- Someone else leaves a note on the ticket
- The status of the ticket changes
- An attachment is added to the ticket

### If I am associated with a ticket, notify me when:

- I leave a note on the ticket
- Someone else leaves a note on the ticket
- The status of the ticket changes
- An attachment is added to the ticket

### Other Settings

- Notify me when I am associated with a ticket

Save

3. Click "Save"